



An Australian Government Initiative



Are you a **job seeker** who speaks a language other than English? **Job Network** can help you find work.

Are you a job seeker from a non-English speaking background? Job Network can help you find work.

What is Job Network?

Job Network is an Australia wide network of organisations dedicated to helping you get and keep a job.

What can Job Network do for you?

If you are a job seeker from a non-English speaking background, Job Network can help you.

Your Job Network member can help you to identify what's been stopping you from finding a job if you have been unsuccessful so far.

They may be able to provide interpreter services if you need them. Also, some brochures about Job Network are available in a range of languages at www.jobnetwork.gov.au

What should you do?

1. Register with Centrelink as 'Looking for Work'.

They can assess your abilities and refer you to the type of employment service that can best help you to find a job.

2. Centrelink may refer you to Job Network.

You will need to find out who the Job Network members are in your area. To do this, you could:

- > ask Centrelink
- > call Job Network members
- > look on the Internet at www.jobsearch.gov.au
- > ask family or friends who have used Job Network about their provider.

3. Choose a Job Network member to help you.

It's important that you choose your Job Network member carefully. In most cases once you choose your Job Network member you'll stay with them until you find work.

In some areas, there are specialist employment services for job seekers from a non-English speaking background and you may decide to choose one of these as your Job Network member. Ask Centrelink if there are any in your area.

A word about privacy

The personal information you provide to Centrelink is protected by the *Privacy Act 1988* and can be used and disclosed only in accordance with the Act. Ask Centrelink to tell you more about this when you register with them.

Your Guarantee of Service

All Job Network members must give you a certain guaranteed level of service. Under the Service Guarantee, services provided by Job Network must be culturally sensitive to your circumstances and background. You will find the Service Guarantee displayed in your Job Network member's office and you can ask for a brochure.

Where can you get more help?

www.jobnetwork.gov.au or **13 62 68** - for a brochure about Job Network in a range of languages.

www.jobjuice.gov.au - a web site for young people who are looking for work. It provides great ideas on how to go about getting a job and other useful links.

www.jobwise.gov.au - a web site for mature age people who are looking for work and links to information about jobs across Australia. It provides great ideas on getting a job and much more.

